ETHICAL GUIDELINES

The journal "Russian studies without borders" doesn't tolerate academic misconduct, such as duplicate **publication**, **plagiarism**, **fabrication** of **data**, and **fake external reviewer suggestions**. All manuscripts are investigated regarding potential unethical conduct. Regarding the plagiarism, all submissions will be checked for potential copy-paste jobs using The Autoplagiat program (Russia).

Editor's Responsibilities:

A.1. Publication decisions

Editor-in-Chief of the journal is responsible for deciding which of the manuscripts should be published. Editors and reviewers treat all manuscripts as confidential documents do not show to or discussed with others except if authorized by the editor.

A.2. Fair play

The editor evaluate manuscripts for their intellectual content without regard to the nature of the authors or the host institution including race, gender, sexual orientation, religious belief, ethnic origin, citizenship, or political philosophy of the authors.

A.3. Confidentiality

The editors and editorial staff must not disclose any information about manuscripts to anyone other than the corresponding author, reviewers, potential reviewers, and other editorial advisers as appropriate. In the case of a misconduct investigation, the editor-in-chief may disclose material to third parties (e.g., an institutional investigation committee or other editors).

A.4. Disclosure and conflicts of interest

Unpublished materials disclosed in a submitted manuscript must not be used in an editor's own research.

A.5. Corrections

When genuine errors in published work are pointed out by readers, authors, or editors, a correction will be published as soon as possible. If the error renders the work or substantial parts of it invalid, the paper should be retracted with an explanation as to the reason for retraction.

A.6. Ensuring the integrity of the published record

If serious concerns are raised by readers, reviewers, or others, about the conduct, validity, or reporting of academic work, the editor-in-chief will initially contact the authors and allow them to respond to the concerns.

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Peer review assists the editor in making editorial decisions and through the editorial communications with the author may also assist the author in improving the paper. Reviewers are expected to provide constructive comments on the manuscript that help the author(s) to revise the manuscript in higher standards and quality.

B.2. Promptness

Reviewers that feel unqualified to review the research reported in a manuscript or knows that its prompt review will be impossible should notify the editor and excuse himself from the review process.

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The reviewers should treat as confidential document any manuscripts received for review. The manuscript should not be shown to or discussed with others except as authorized by the editor.

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Reviews should be conducted objectively. Personal criticism of the author is inappropriate. Referees should express their views clearly with supporting arguments.

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Reviewers should identify relevant published work that has not been cited by the authors. Any statement that an observation, derivation, or argument had been previously reported should be accompanied by the relevant citation. A reviewer should also call to the editor's attention any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.

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Privileged information or ideas obtained through peer review must be kept confidential and not used for personal advantage. Reviewers should not consider manuscripts in which they have conflicts of interest resulting from competitive, collaborative, or other relationships or connections with any of the authors, companies, or institutions connected to the papers.

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Authors of reports of original research should present an accurate account of the work performed as well as an objective discussion of its significance. Underlying data should be represented accurately in the paper. A paper should contain sufficient detail and references to permit others to replicate the work.

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Authors should ensure that submitted work is original and has not been published elsewhere in any language, and if the authors have used the work and/or words of others that this has been appropriately cited or quoted. Applicable copyright laws and conventions should be followed. Copyright material (e.g. tables, figures or extensive quotations) should be reproduced only with appropriate permission and acknowledgement.

C.3. Multiple, Redundant or Concurrent Publication

Submitting the same manuscript to more than one journal concurrently constitutes unethical publishing behavior and is unacceptable.

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Proper acknowledgment of the work of others must always be given. Authors should cite publications that have been influential in determining the nature of the reported work.

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Authorship should be limited to those who have made a significant contribution to the conception, design, execution, or interpretation of the reported study. All those who have made significant contributions should be listed as co-authors. Where there are others who have participated in certain substantive aspects of the research project, they should be acknowledged or listed as contributors.

C.6. Individual and organizational acknowledgments

All of the individuals or organizations that made a contribution to the work but they do not meet the criteria for authorship, should be acknowledged in the acknowledgments section

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